

Henry County Board of Education
McKinney-Vento Act
Appendix A—Student Residency Questionnaire

Name of Student: _____ Date of Birth: _____

Name of School: _____ Age: _____ Grade: _____

Please answer the questions below concerning your residency. The information you provide is confidential. The purpose of this information is to ensure the rights of your child and youth under the McKinney-Vento Law (42 US code 11431 and Title X under ESEA/NCLB).

1. Is your address a temporary living arrangement? ☐ Yes ☐ No

2. Is your living arrangement due to loss of housing or economic hardship? ☐ Yes ☐ No

If you answered YES to either of the above questions, please complete the remainder of this form. If you answered No to both questions, you may stop here.

Where is the student currently living? (Please check one)

- ☐ In a motel/hotel
- ☐ In a shelter
- ☐ With another family in a house or apartment due to loss of housing or economic hardship
- ☐ In a car, park, campground, street, or abandoned building
- ☐ Moving from place to place
- ☐ Temporary or emergency foster care
- ☐ Other: _____

Last school student attended:

School: _____ District: _____
City: _____ State: _____

Name of Parent/Guardian(s):

Name: _____ Signature: _____
Name: _____ Signature: _____

OR

Student (unaccompanied homeless youth):

Name: _____ Signature: _____
Address: _____

Home Number: _____ Work Number: _____ Cell Number: _____

If the student is NOT living in permanent housing, proof of residency and other documents normally needed for enrollment are not required and the students is to be enrolled immediately.

Henry County Board of Education
Ley McKinney-Vento
Cuestionario sobre la residencia de los alumnos

Nombre del alumno: _____ Fecha de nacimiento: _____

Nombre de la escuela: _____ Edad: _____ Grado: _____

Responda las siguientes preguntas sobre su residencia. La información que proporcione es confidencial. El propósito de esta información es garantizar los derechos de su hijo en conformidad con la Ley McKinney-Vento (Artículo 42 del Código de Estados Unidos, 11431 y Artículo X en conformidad con ESEA/NCLB).

1. ¿Su dirección corresponde a una vivienda temporal? ☐ Sí ☐ No

2. ¿Su vivienda temporal se debe a la pérdida de vivienda o dificultades económicas? ☐ Sí ☐ No

Si respondió SÍ a alguna de las preguntas anteriores, complete el resto del formulario. Si respondió No a ambas preguntas, termine aquí.

¿Dónde vive actualmente el alumno? (Marque una opción)

- ☐ En un motel/hotel
- ☐ En un albergue
- ☐ Con otra familia en una casa o departamento debido a la pérdida de vivienda o dificultades económicas
- ☐ En un automóvil, parque, campamento, calle o edificio abandonado
- ☐ Se desplaza de un lugar a otro
- ☐ Con una familia adoptiva temporal o de emergencia
- ☐ Otra: _____

Última escuela a la que asistió el alumno:

Escuela: _____ Distrito: _____

Ciudad: _____ Estado: _____

Nombre de padre/madre/tutor(es):

Nombre: _____ Firma: _____

Nombre: _____ Firma: _____

O BIEN

Alumno (menor sin hogar y solo):

Nombre: _____ Firma: _____

Dirección: _____

Número de casa: _____ Número de trabajo: _____ Número de celular: _____

Si el alumno NO vive en una vivienda permanente, no se requieren pruebas de residencia ni otros documentos que normalmente se solicitan para la inscripción, y debe inscribirse al alumno de inmediato.

**HENRY COUNTY SCHOOLS
SCHOOL ENROLLMENT DISPUTE FORM
APPENDIX C**

School Name _____

School Address _____

School Telephone Number

School Fax Number

Student's Name _____

Current Address _____

E-911 Address (Street Address) _____

City

State

Zip Code

Current Telephone Number _____

Complainant Information

(Please Print)

Name _____ Relationship to Student _____

Current Address _____

City

State

Zip Code

Note: Student Information regarding address, telephone number, information protected by Everyday School Records Act can be released only to parent, guardian, the student, or a person specifically designated as a representative of the parent or guardian.

Name of school that complainant chooses student to be immediately enrolled in and/or transported to/from until dispute is resolved: _____

Is this the *school of origin*? _____

If no, from which school was the student transferred? _____

Reason for the complaint:

Complainant signature _____

Date

School Use Only

Principal's Action on the Complaint

Taken within _____ school day(s) after receiving notice of the complaint.

Date Central Office contact person was notified of the dispute: _____

Action taken by the Principal to resolve the dispute: _____

Was the dispute resolved? _____

Fax this form to the central office contact person on the day of the complaint.

**HENRY COUNTY SCHOOLS
DISTRICT ENROLLMENT DISPUTE FORM
APPENDIX D**

Student's Name _____ SS#: (optional) _____

School Name _____ Grade _____

District Action on Complaint

Taken within _____ school days after receiving notice of the complaint. Was the complaint resolved at the district level? _____ yes _____ no

If the dispute was resolved at the district level, describe the action taken by the county homeless liaison to resolve the dispute to the satisfaction of the complainant:

If the dispute was not resolved to the satisfaction of the complainant, did the county homeless liaison convene a meeting of the interested parties to attempt resolution of the dispute? _____ yes _____ no

If yes, when and where did the meeting take place? Describe the outcome of the meeting.

If no, will a meeting be held for resolution purposes? When? Where?

If a resolution cannot be derived at the district level, the county homeless liaison should assist the complainant in contacting service organizations to provide technical assistance to the complainant. Did the county homeless liaison assist the complainant in this manner? _____ yes _____ no

Name of service organization contacted for assistance _____

Was the dispute resolved? _____ Date? _____

Describe the resolution.

Complainant Signature

Homeless Liaison

HENRY COUNTY SCHOOLS

HOMELESS CHILDREN AND YOUTH EDUCATION PROGRAM

DISPUTE RESOLUTION PROCESS (DRP)

Page 1

Homeless Liaison _____ Contact information _____

Reason for placement:

DRP Procedures

1. Please complete the attached form (Appendix C) and return it to the school in which the student is presently enrolled (attention: Principal) within 3 working days. If you need assistance completing the form please contact the Assistant Superintendent at 334-585-2206, ext. 1234.
2. After the Dispute Form has been returned the school principal and the Henry County Schools Homeless Liaison will take action on the complaint within 3 working days (response on Appendix D).
3. You will be notified by phone, mail or conference.
4. If the results of the DRP are not satisfactory, you may appeal to the State Department of Education Homeless Liaison at 334-242-8199.

Until the DRP is completed the student will be provided "immediate enrollment" in the school of choice which includes full participation in all school activities.

*****If you have any questions contact Homeless Liaison Danny Hooper at the Henry County Board of Education. (334-585-2206, ext. 1227)**

**HENRY COUNTY SCHOOLS
HOMELESS LIAISON RESPONSIBILITIES
APPENDIX E**

The homeless liaison shall work to ensure that homeless children and youth, including preschoolers are identified, enrolled in school, and receive all eligible services to facilitate student academic success. The responsibilities listed below are not all-inclusive but shall be primary duties of the liaison. The homeless liaison shall ensure that:

- Homeless children and youth are identified by school personnel and through coordination activities with other entities and agencies;
- Homeless students enroll in, and have full and equal opportunity to succeed in the schools of the district;
- Homeless children and youth receive educational services for which they are eligible, including preschool programs administered by the school system, and referrals to health, mental health, dental and other appropriate services;
- Parents or guardians of homeless children and youth are informed of educational and related opportunities available to their children, and are provided with meaningful opportunities to participate in the education of their children;
- Parents and guardians and unaccompanied youth are fully informed of all transportation services, including transportation to and from the school of origin, and are assisted in accessing transportation services;
- Transportation cost disputes between the school system and school system of enrollment are resolved;
- Sensitivity and confidentiality training is provided to appropriate school personnel regarding the needs of homeless children and youth;
- Enrollment disputes are mediated in accordance with requirements of the McKinney – Vento Act;
- Public notice of the educational rights of homeless students is disseminated to locations where children and youth receive services under the Act;
- Required reports concerning the homeless education program are submitted to appropriate agencies and the State Department of Education; and
- Evaluation of the homeless education program is conducted annually and necessary program and implementation adjustments are made in a timely manner.

**HENRY COUNTY SCHOOLS
HOMELESS CHILDREN AND YOUTH EDUCATION PROGRAM
EVALUATION
APPENDIX F**

School/System

Date

1. How many homeless children and youth were enrolled during this school year?

2. Were there any barriers to enrollment? _____
Yes Yes No

If yes, please explain:

3. Were there any issues involving providing educational services for eligible students?

Yes No

If yes, please explain:

4. Were there any disputes concerning school placement? _____
Yes No

If yes, were they resolved? _____
Yes No

5. Please make suggestions on how to improve the efficiency/effectiveness of program implementation and increase student achievement:

Evaluators:

Henry County Board of Education

Notice of Educational Services For Homeless Children and Youth

APPENDIX G

Welcome to our school and school district. The following district staff member has been assigned to help introduce you to the various educational programs and services that are available. This person will also assist you in completing or requesting any paperwork or records we may need to have on file:

Local Liaison Name: Jill Barber Telephone: 334-585-2206 EXT. 1227

School Address 300 N. Trawick Street, Abbeville, AL 36310

Our school and school district provide equal access and comparable services to all students regardless of their home living situation. Homeless students are not required to attend a separate school for homeless youth and have the right to benefit from programs for which they are eligible. Some examples of these programs are for students who are disabled, gifted, limited-English proficient, or participate in vocational education and preschool programs.

You also have the right to be enrolled immediately in school and to participate in and benefit from such programs as:

- Free or reduced price school lunch program
- Title I services (that may include additional academic support such as before or after school programs, summer school, help in the regular classroom, etc.)
- Transportation services

School of origin*:

Most recent school attended:

Requested placement by student or parent:

Recommended placement at the following school:

Reason for placement at recommended school:

*School of origin is the school the student attended while permanently housed or the school in which he/she was last enrolled. The district will, to the extent feasible, keep children and youth at their school of origin unless doing so is contrary to the choice of the parent or guardian.

If you or your parent or guardian are not in agreement with this placement, you have the right to appeal this decision. The person named above will provide you with more information and assistance regarding the appeal process. You will be immediately enrolled in the school you or your parent requested while the appeal is pending.

We look forward to having you as a member of our student body and encourage parents to become actively involved in their child's education and in our schools.

Welcome!

Name

Title

Telephone Number

Email Address

OFFICE USE ONLY				
Student ID #	Student Name	Date Distributed	Name of Parent/Guardian	Current Location of Student

Henry County Board of Education

Aviso sobre servicios educativos

para menores sin hogar

APPENDIX G

Bienvenido a nuestra escuela y nuestro distrito. Se ha asignado a la siguiente persona del distrito para que te dé a conocer los diversos programas y servicios educativos que ofrecemos. Esta persona también te ayudará a completar o solicitar todos los formularios o antecedentes que debamos recopilar para nuestros archivos:

Nombre del enlace local: Jill Barber Teléfono: 334-585-2206 EXT. 1227

Dirección de la escuela 300 N. Trawick Street, Abbeville, AL 36310

Nuestra escuela y distrito escolar proporcionan igualdad de acceso y servicios comparables a todos los estudiantes sin importar su situación de vivienda. Los estudiantes sin hogar no tienen que asistir a una escuela distinta destinada sólo para jóvenes sin hogar y tienen el derecho de beneficiarse de los programas para los cuales califiquen. Existen, entre otros, programas para estudiantes discapacitados, superdotados, con aptitud limitada en inglés o programas de educación vocacional o preescolares.

Tú tienes derecho a matricularte inmediatamente en la escuela y a participar en, y beneficiarte de, programas como:

- Programa de almuerzos gratuitos o de precio reducido
- Servicios del Título I (que pueden incluir apoyo académico adicional como programas antes y después de clases, escuela de verano, ayuda en la sala de clases regular, etc.)
- Servicios de transporte

Escuela de origen*:

Escuela de asistencia más reciente:

Asignación solicitada por el estudiante or el padre:

Se recomienda asignación en la siguiente escuela:

Razón de asignación en la escuela recomendada:

*La escuela de origen es la escuela a la que asistió el estudiante cuando tenía una vivienda permanente o la última escuela en la que estuvo matriculado. El distrito, hasta el punto que sea posible, mantendrá a los menores en sus escuelas de origen a menos que ello sea contrario a la voluntad de los padres o el apoderado legal.

Si tú, o tus padres o apoderado legal no están de acuerdo con esta asignación, tienen el derecho de apelar a esta decisión. La persona antedicha te entregará información y ayuda sobre el proceso de apelación. Tú serás inmediatamente matriculado en la escuela que tú o tus padres solicitaron mientras se resuelve la apelación.

Nos complace que seas uno de nuestros estudiantes e incentivamos a los padres a que participen activamente en la educación de sus hijos y en nuestra escuela.

¡Bienvenido!

Nombre

Título

Número telefónico

Dirección de correo electrónico

OFFICE USE ONLY

Student Name	Date Distributed	Name of Parent/Guardian	Current Location of Student

Henry County Board of Education
Public Notice
Education Rights of Homeless Children and Youth

APPENDIX H

The school district is actively seeking to enroll children and youth who are homeless. If you are homeless or know of a child or youth that is homeless and not attending school, please contact the following person who will provide information and assistance during the enrollment process:

Local Liaison Name: Jill Barber Telephone: 334-585-2206 EXT. 1227

School Address 300 N. Trawick Street, Abbeville, AL 36310

- *Who is considered "homeless"?* Any child or youth not attending school who lacks a fixed, regular, and adequate nighttime residence is considered homeless and includes those who are sharing housing with others due to loss of housing or economic hardship. It also includes children and youth who are living in hotels, camping grounds, emergency shelters, cars, bus or train stations, or other similar settings. If you are not sure, please call.
- *What are the education rights of homeless children and youth?* Our schools provide equal and comparable access to all students regardless of their home living situation. Homeless children and youth have specific rights that include:
 - a. Immediate enrollment in school and, when desired or feasible, at the "school of origin."
 - b. Prompt provision of necessary services such as transportation and meal programs.
 - c. Appropriate support services and programs for which they are eligible such as programs for gifted, children with disabilities, vocational education, preschool.
 - d. Academic assistance through the district's federally funded Title I program.
 - e. Parent or guardian involvement school activities.
- *What is the "school of origin"?* The term 'school of origin' means the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled. It is the district's responsibility to consider the best interests of the child or youth when making a decision regarding what school to attend. Consideration must be given to placement at the school of origin unless doing so is contrary to the wishes of the parent or guardian.
- *What if there is disagreement regarding school placement?* The parent, guardian or unaccompanied youth (a youth not in the physical custody of a parent or guardian) may appeal the placement decision if the district makes a placement in a school other than the school of origin or a school requested by the parent, guardian or unaccompanied youth. The student will be immediately enrolled in the school in which enrollment was requested by the student or parent while an appeal is pending. The person indicated above will provide information and assistance regarding such an appeal.

No Child or Youth Should Be Denied Access to a Free and Appropriate Public Education

OFFICE USE ONLY			
Date Distributed	Date School/District Notified of Student	Current Location of Student	School of Origin

Henry County Board of Education

Aviso público Derechos educativos de menores sin hogar

APPENDIX H

El distrito escolar está buscando activamente a menores sin hogar para matricularlos en la escuela. Si tú estás sin hogar o conoces a un menor que esté sin hogar y no asista a la escuela, por favor comunícate con la siguiente persona quién te entregará información y ayuda durante el proceso de matrícula.

Nombre del enlace local: Jill Barber Teléfono: 334-585-2206 EXT. 1227

Dirección de la escuela 300 N. Trawick Street, Abbeville, AL 36310

- *¿Quién es un menor "sin hogar"?* Cualquier menor que no asista a la escuela y que no tiene una residencia nocturna fija, regular y adecuada se considera que no tiene hogar. Esto incluye a los menores que comparten hospedaje con otros debido a la pérdida de sus hogares o dificultades económicas. También incluye a los menores que viven en hoteles, sitios de campamento, albergues de emergencias, automóviles, autobuses, estaciones de trenes, u otros lugares similares. Si no estás seguro por favor llama.
- *¿Cuáles son los derechos educativos de los menores sin hogar?* Nuestras escuelas proporcionan acceso igualitario y comparable a todos los estudiantes sin importar su situación habitacional. Los menores sin hogar tienen derechos específicos que incluyen:
 - a. Matrícula escolar inmediata y, cuando se desee o sea posible, en la "escuela de origen".
 - b. Entrega oportuna de servicios necesarios como transporte y programas de comidas.
 - c. Servicios y programas de apoyo pertinentes para los cuales califiquen, como programas para estudiantes superdotados, discapacitados, educación vocacional y preescolares.
 - d. Ayuda académica mediante el programa del Título 1 del distrito financiado con fondos federales.
 - e. Actividades de participación para padres o apoderados.
- *¿Qué es la "escuela de origen"?* El término "escuela de origen" significa la escuela a la que asistió el menor cuando tenía una vivienda permanente o la última escuela en la que estuvo matriculado. Es responsabilidad del distrito considerar lo que sea mejor para el menor al tomar una decisión sobre la escuela a la que asistirá. Se debe considerar la asignación en la escuela de origen a menos que ello sea contrario a la voluntad de los padres o el apoderado legal.
- *¿Qué pasa si hay un desacuerdo con respecto a la escuela asignada?* Los padres, el apoderado legal, o un menor sin compañía (que no esté bajo la custodia física de uno de sus padres o un apoderado) pueden apelar la asignación si el distrito asigna al menor a una escuela que no sea la de origen o aquella solicitada por los padres, el apoderado o el menor sin compañía. El estudiante será matriculado inmediatamente en la escuela que solicitaron los padres o él mismo mientras se resuelva la apelación. La persona antedicha entregará información y ayuda en relación con esta apelación.

A ningún menor se le debe negar una educación pública pertinente gratuita

OFFICE USE ONLY				
Student Name	Date Distributed	Date School/District Notified of Student	Current Location of Student	School of Origin

**HENRY COUNTY SCHOOLS
HOMELESS CHILDREN AND YOUTH EDUCATION PROGRAM
NEEDS ASSESSMENT**

APPENDIX I

School/System

School Year

School level needs identified from information on Homeless Student Roster and other sources:

Academic Needs: (tutoring, etc.)

Physical Needs: (transportation to school of origin, school supplies, free meals, clothing, etc.)

Health Needs: (medical, dental, mental, etc.)

Social Needs: (violence prevention and behavioral counseling, etc.)

Other Needs:

Principal/Counselor/Liaison

**HENRY COUNTY SCHOOLS
HOMELESS CHILDREN AND YOUTH EDUCATION PROGRAM
APPENDIX J**

**ROSTER OF IDENTIFIED STUDENTS
(Based on Residency Questionnaire)**

School

School Year

Name	Grade	Base Teacher	*ID Code	Services Needed/Provided

***(1) in a shelter; (2) with more than one family in a house or apartment; (3) in a motel, car, or campsite; (4) with friends or family members(other than parent/guardian)**

nselor

**HENRY COUNTY SCHOOLS
HOMELESS CHILDREN AND YOUTH PROGRAM
SCHOOL COMPLIANCE
CHECKLIST**

APPENDIX K

SCHOOL _____ **DATE** _____

	Yes	No	Initials
1. Enrollment -Immediately enrolls students without barriers.			
2. Identification -All new enrollees complete a <i>Residency Questionnaire</i> . The homeless identification process is handled confidentially and, for those identified, a copy of the completed <i>Residency Questionnaire</i> is sent to the LEA Homeless Program Coordinator on day of identification. <i>Residency Questionnaires</i> are kept in a separate folder, not in cumm. folder.			
2a. An up-to-date list of students being served is on file in school counselor's office and in the LEA Homeless Program Coordinator's office.			
3. Assessment -Ensures that identified students participate in all state assessments.			
4. Placement - <i>School of origin</i> issues are addressed appropriately.			
5. Services - Provides free meals and other school needs for identified students. Ensures inclusion in regular instructional programs which provide students with meaningful access to the systemwide educational program in the least restrictive manner possible and with comparable facilities and materials to those used for all other students.			
6. Communication -Homeless Children and Youth Program Plan/Procedures including the "Warning Signs of Homelessness" document will be communicated to all school personnel.			

Completed by _____ **Principal** _____

APPENDIX L

APPROVAL

This Henry County Homeless Children and Youth Plan has been developed/revised jointly with, and agreed on with, teachers, administrators, and parents of children participating in Title I, Part A programs.

This revised plan was approved by the Henry County Board of Education on _____.
The school district will make this plan available to all interested parties including parents of participating Title I, Part A children on or before Aug. 31.

Lori Beasley - Superintendent

Board of Education

Jill Barber – Federal Programs Supervisor

Date

HENRY COUNTY SCHOOLS ENROLLMENT PROCEDURE

Revision: June '14

APPENDIX M

Admission Procedure for Homeless, Migratory, Immigrant, and Limited English Proficient Students - Pursuant to the requirements of the Elementary and Secondary Education Act as amended by the 2001 No Child Left Behind Act and the McKinney-Vento Homeless Education Act of 2001, all homeless, migrant, immigrant, and English language learners must have equal access to the same free appropriate public education, including public preschool education, provided to other children and youth. This shall be the procedure of the Henry County School System. Such children will be provided the opportunity to meet the same challenging state content and state student performance standards to which all students are held without being stigmatized or isolated.

Disclosure of Social Security numbers (SSN) is voluntary only. SSN's are used by the district for the limited purpose of properly identifying students for record-keeping and transcripts and are kept confidential. The lack of or refusal to provide a SSN will have no impact on the district's enrollment decision. Students who enroll without a social security number will be assigned an alternate identification number by the Attendance supervisor.

The enrollment of homeless, migrant, immigrant, and limited English proficient children and youth shall not be denied or delayed due to any of the following barriers:

Lack of birth certificate

Lack of school records or transcripts

Lack of immunization or health records

Lack of proof of residency

Lack of transportation

Guardianship or custody requirements

Lack of social security number

***** No child is to be denied enrollment in any school or participation in school activities and programs based on the immigration status of the child or the child's parents/guardians.**

Upon arrival of potential new enrollees:

1. Immediately begin preliminary enrollment by asking the enrollees to complete:
 - a Residency Questionnaire (check this for information while they complete other forms)
 - other forms (including Home Language Survey)
2. Conduct follow-up conversation to:
 - determine homeless, migrant, immigrant, and limited English proficient children status.
 - a. **If homeless, expedite free lunch status and complete enrollment or facilitate the school of origin provisions. If migrant, expedite free lunch status and complete enrollment. If immigrant and/or limited English proficient, complete enrollment.**
 - b. **If not homeless, migrant, immigrant, and/or limited English proficient,**
 - confirm full-time residence is in attendance zone* (all schools have same requirements)

In the event that parents cannot provide proof of residency, the following information should be required for those who claim some type of shared residency arrangement:

- Proof of residency from the County Registrar of Voters; or
- Current vehicle registration showing residency property address; or
- One other bill mailed to you at your residential address; or
- A cancelled check in your name for the current month showing resident property address, or
- A copy of any bill in which you pay as part of the residence agreement that shows the residence property address, or
- Drivers' license with correct residency property address may be used, however, **Alabama Driver's license and/or state-issued ID are not required and a child will not be barred from enrollment if parents lack these documents.**

-If they do not reside full-time in school attendance zone, direct them to appropriate school/system.

-If they reside full-time in attendance zone proceed to no. 3.

3. a. If they have all documents complete the enrollment process, including INOW.

Documents:

*****Immunization (Blue) Form**

*****Birth Certificate (not required—may be used to verify age but lack of certificate will not bar a child from enrolling)**

*****Social Security Card (not required—lack of document will not bar a child from enrolling)**

*****Proof of Residency (Alabama Driver's license or state-issued ID are not required and a child will not be barred from enrollment if parents lack these documents.)**

*****Disciplinary records – board policy states that students must be in good standing. We will not accept a student who is serving an expulsion. Any disciplinary actions given by the previous school but not completed, will be completed in our system.**

*****Guardianship—if student is not living with a parent. Guardianship document must contain two components—(1) awarding of guardianship and (2) acceptance of guardianship. Note: Court Order or DHR Safety Plan takes precedence over guardianship. We do not accept "Educational Guardianship" documents, only legal guardianship.**

b. If they do not have all documents, contact previous school and attempt to determine grade placement and status of other documents (immunization, guardianship, lunch status, Sp. Ed., 504, etc.).

-Temporarily enroll for **5 (five)** business days pending receipt of all documents.
Complete attached form, keep original, and give parent/guardian a copy.

-Complete enrollment upon receipt of all documents.

****Homeless, migrant, immigrant, and/or limited English proficient, enrollees do not have to provide proof of residency.***

*****Homeless, migrant, immigrant, and/or limited English proficient, enrollees do not have to provide any documentation items at time of enrollment. School personnel will assist them in obtaining school records, immunization forms, etc. Do not withdraw homeless, migrant, immigrant, and/or limited English proficient, students because of lack of ability to obtain documents.***

Note: Unaccompanied youth do not have to provide guardianship documents.